

# Stephanie Smith, JD



## Secretary

As a Corporate Secretary for 18 entities in the Children's Health system, Stephanie Smith coordinates with more than 200 separate subsidiary entities that include non-profit health organizations, the health maintenance organization, a master services organization, and affiliated for-profit entities.

Before earning a law degree from the Texas Wesleyan University School of Law, Smith received a Bachelor of Business Administration in finance from Texas A&M University-Mays Business School.

Smith's experience at Children's Health will provide valuable insights for her role as Secretary at Pediatric Alliance. She navigated the complicated reorganization of the governance structure of all entities within the Children's Health system, which includes ongoing implementation responsibility. This requires diligent knowledge of bylaws and reporting relationships across many entities and an understanding of how subsidiary entities function within the entire system.

Smith applies a precise attention to detail in her oversight of ongoing regulatory and organizational filings required by Texas Secretary of State and the Texas Medical Board. She has an eye for efficiency. Smith transitioned all board and committee meeting materials to electronic distribution from a paper-based system, including the implementation and training of the platform.

As board Secretary for the Pediatric Alliance, Smith maintains corporate records, interfaces with all levels of management in supporting the boards and committees, as well as performs other critical duties such as drafting and managing board written consents, resolutions, and board policies. Her ability to coordinate efforts is a vital asset to the board and the Pediatric Alliance.

### LEARN MORE AT:

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